

Government Document Scanning & Workflow Solutions

GOVERNMENT DOCUMENT CHALLENGES

Just about every city, county and state agency needs to do more with less due to pension obligations and budget restrictions.

We help government agencies get rid of the paper, increase productivity and dramatically reduce the time consumed by audits with the right combination of software and services.

The greatest gains typically come in the following areas:

- **AP Automation:** outsourced mailroom scanning and workflow automation can cut invoice processing time and overhead by 70-90%
- **New Employee On-Boarding:** ensure all documents are received on-time, every time
- **Buildings & Infrastructure Departments:** scan all drawing and map backfiles and enable constituent self-service (with or without fees)

GOVERNMENT WORKFLOW & COMPLIANCE

Benefits of our document scanning services and workflow automation solutions include:

- Boosting productivity of employees by hundreds or thousands of hours
- Reclaiming thousands of square feet of space from filing cabinets and bankers boxes, especially when moving offices
- Eliminating the need for (and expense of) offsite document storage
- Regional support in one of our five service bureaus around the US
- Establishing business continuity and remote access when employees can't reach their offices

FOR MORE INFORMATION CONTACT:

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There are five components of our Government Document Scanning & Workflow Solutions:

